



# Wayne County Friend of the Court

## Public Information Packet

Visit our website at [www.3rdcc.org](http://www.3rdcc.org) for updates

To speak to a Friend of the Court representative regarding your Friend of the Court case, please call 1-844-785-7593.

Those needing TTY services may call 1-833-936-2889.

To reach the State of Michigan's Interactive Voice Response (IVR) system, call 1-877-543-2660. When asked for the County, enter 929. This system gives automated access to some payment and enforcement information for persons who have signed up for a PIN for their case.



## WAYNE COUNTY FRIEND OF THE COURT CUSTOMER SERVICE INFORMATION



**For your safety and convenience, the Friend of the Court offers the following customer service options as an alternative to in-person contact:**

Use your phone's camera or QR code reader to scan the QR codes to access the websites.



- You may schedule a virtual appointment with a Friend of the Court customer service representative online at [www.3rdcc.org/divisions/friend-of-the-court/friend-of-the-court-customer-service](http://www.3rdcc.org/divisions/friend-of-the-court/friend-of-the-court-customer-service). You must have an updated internet browser to connect to this meeting virtually. Google Chrome and Microsoft Edge are preferred.

- You may walk into the Friend of the Court Customer Service area on the 1<sup>st</sup> Floor of the Penobscot Building located at 645 Griswold St., Detroit, MI 48226 on Mondays, Tuesdays or Thursdays only, 8:00 a.m. to 4:00 p.m. (must be in line by 3:45 p.m.). Masks are recommended and will be provided upon request.

- You may call the Friend of the Court Call Center at (844) 785-7593 to speak with a customer service representative. The Call Center offers a courtesy call back option. Those needing TTY services may call (833) 936-2889.

- You may call the Michigan State Disbursement Unit at (877) 543-2660 for payment information only.



- You may access your child support case online by signing up for MiChildSupport at [www.michigan.gov/michildsupport](http://www.michigan.gov/michildsupport).

- Respondents may call (313) 224-4066 to try to resolve a Friend of the Court civil child support bench warrant by telephone.



- If you have experienced a change in income, you may request a FOC support review by mailing a written request to P.O. Box 829, Detroit, MI 48231. You may also file a motion to modify child support. Forms are available at [www.3rdcc.org](http://www.3rdcc.org).



- You may make child support payments by:
  - Mail to the MiSDU, P.O. Box 30351, Lansing, MI 48909-7851
  - Online at [www.misdu.com](http://www.misdu.com) or [www.govpaynow.com](http://www.govpaynow.com)
  - Phone at (888) 604-7888
  - PayNearMe to make payments at 7-Eleven, Family Dollar or CVS. See [www.paynearme.com](http://www.paynearme.com) for more information.
  - MoneyGram to make payments at Walmart or CVS. See [www.moneygram.com/billpaylocations](http://www.moneygram.com/billpaylocations) for more information.
  - In person at the Friend of the Court, 1<sup>st</sup> floor Penobscot Building, 645 Griswold St., Detroit, MI 48226, Monday – Friday, 8 a.m. to 3 p.m. (must be in line by 2:45 p.m.)

- Attorneys may contact a Friend of the Court child support worker by telephone at (313) 224-5295 or email at [focattorneyline@3rdcc.org](mailto:focattorneyline@3rdcc.org).



- For additional information during the COVID-19 State of Emergency, please see the Friend of the Court Frequently Asked Questions at [www.3rdcc.org/divisions/friend-of-the-court/friend-of-the-court-faq](http://www.3rdcc.org/divisions/friend-of-the-court/friend-of-the-court-faq).



**THIRD CIRCUIT COURT FAMILY DIVISION  
FRIEND OF THE COURT  
INFORMATIONAL SHEET**



**IF YOU HAVE A QUESTION ABOUT YOUR F.O.C. CASE:**

	LOCATION	HOURS
<u>IN PERSON: INFORMATION SERVICE AREA</u>	1 <sup>ST</sup> FLOOR PENOBSCOT BUILDING 645 Griswold Detroit, MI 48226	MONDAY/TUESDAY/THURSDAY ONLY 8:00 AM – 4:00PM (You must be in line by 3:45 pm)
<u>INFORMATION BY VIRTUAL CUSTOMER SERVICE APPOINTMENT</u>	<a href="http://www.3rdcc.org/divisions/friend-of-the-court">www.3rdcc.org/divisions/friend-of-the-court</a>	WEDNESDAY/FRIDAY ONLY 8:00 AM – 4:00 PM
<u>INFORMATION BY PHONE</u>	1-844-785-7593 or 1-877-543-2660 TTY: 1-833-936-2889	MONDAY – FRIDAY 8:30 AM – 4:30 PM
<u>INFORMATION BY WEBSITE</u>	<a href="https://www.michigan.gov/michildsupport">https://www.michigan.gov/michildsupport</a>	ANYTIME

**COURT FORMS ARE AVAILABLE:**

LOCATION	HOURS
INFORMATION SERVICE AREA -1 <sup>ST</sup> FLOOR OF THE PENOBSCOT BUILDING	MONDAY, TUESDAY AND THURSDAY ONLY 8:00 AM – 4:00 PM
ROOM 900A COLEMAN A. YOUNG MUNICIPAL CENTER 2 WOODWARD AVE., DETROIT, MI 48226	MONDAY – FRIDAY 8:00 AM – 4:00 PM
THIRD CIRCUIT COURT WEBSITE <a href="http://www.3rdcc.org/forms">www.3rdcc.org/forms</a>	ANYTIME

**WHERE TO REPORT FOR HEARINGS:**

TYPE	WHERE TO REPORT	HOURS
<u>FRIEND OF THE COURT SHOW CAUSE HEARING</u>	WAIT FOR A CALL FROM THE FRIEND OF THE COURT	AT OR BEFORE THE TIME OF THE HEARING ON YOUR NOTICE
<u>FRIEND OF THE COURT BENCH WARRANT</u>	<b>TO RESOLVE-</b> CALL THE WAYNE COUNTY SHERIFF'S DEPARTMENT AT (313) 224-4066	MONDAY – FRIDAY 8:00 AM – 4:00PM
<u>FELONY NON-SUPPORT HEARING</u>	204 FRANK MURPHY HALL of JUSTICE 1441 St. Antoine, Detroit, MI 48226 or ASSIGNED TRIAL COURTROOM	FOR VIOLATION OF PROBATION WARRANTS, PRELIMINARY EXAMINATION, DOCKET CONFERENCE OR TRIAL – MONDAY – FRIDAY 9:00 AM <b>TRIALS</b> IN THE ASSIGNED JUDGE'S COURTROOM AT THE DATE AND TIME OF THE NOTICE OF HEARING
<u>FRIEND OF THE COURT TO FILE and SCHEDULE MOTIONS</u>	<b>TO FILE – GO TO 700A COLEMAN A. YOUNG MUNICIPAL CENTER</b> first to get a number and then go to COUNTY CLERK ROOM <b>201</b>	MONDAY – FRIDAY 8:00 AM – 12:00 PM and 1:00 – 4:00 PM (must be in line by 3:30 pm)
VIEW FULL DIRECTIONS AT <a href="http://www.3rdcc.org/divisions/family-domestic/emergency-and-non-emergency-filings">http://www.3rdcc.org/divisions/family-domestic/emergency-and-non-emergency-filings</a>	<b>TO SCHEDULE – ROOM 900A</b> COLEMAN A. YOUNG MUNICIPAL CENTER Or complete <a href="https://www.3rdcc.org/efiling/epraevice">https://www.3rdcc.org/efiling/epraevice</a>	MONDAY – FRIDAY 8:00 AM – 12:00 PM and 1:00 – 4:00 PM (must be in line by 3:45 pm)
<u>CONSENT HEARINGS</u>	<a href="http://www.3rdcc.org/divisions/friend-of-the-court">www.3rdcc.org/divisions/friend-of-the-court</a>	TUESDAYS 8:30 – 11:30 A.M.

**IF YOU WANT TO MAKE A SUPPORT PAYMENT: BRING PARTY NAMES and CASE NUMBER(S)**

LOCATION	HOURS
INFORMATION SERVICE AREA – 1 <sup>ST</sup> FLOOR OF PENOBSCOT BUILDING (Credit/Debit Cards, Cash or Money Orders Only – No Personal Checks; Visa, Mastercard, Discover and American Express Accepted)	MONDAY – FRIDAY 8:00 AM – 3:00 PM (must be in line by 2:45 pm)

<b>BY MAIL:</b> MICHIGAN MISDU P.O. BOX 30351 LANSING, MI 48909 (Money Orders/Personal Checks)	<b>BY PHONE:</b> 1-888-604-7888 24 Hours a day, 7 Days a week (English and Espanol)	<b>PayNearMe:</b> At your nearest 7- Eleven, Family Dollar, or CVS <a href="http://www.paynearme.com">www.paynearme.com</a>	<b>MoneyGram</b> At your nearest CVS or Walmart <a href="http://www.moneygram.com/billpaylocations">www.moneygram.com/billpaylocations</a>	<b>ON LINE:</b> <a href="http://www.GovPayNow.com">www.GovPayNow.com</a> <a href="http://www.MiSDU.com">www.MiSDU.com</a> (Credit/Debit Card Payments)
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## **FRIEND OF THE COURT CONSENT HEARING INFORMATION**

The Wayne County Friend of the Court has created a special **CONSENT DOCKET** to hear cases in which the parties have resolved certain issues on their own and have agreed to come to court together to have these issues heard by a referee. The Consent Docket is a service provided by the Friend of the Court to speed up the **In Pro Per** (self-representation) hearing process and to reduce the number of motions filed. It is important to remember that although both parties are in agreement, the referee has the final decision to approve the agreement and to enter it as an order of the Court. The Consent Docket will be based upon referee availability and may be cancelled for unforeseen circumstances. All hearings will be held via Zoom until further notice. **DO NOT APPEAR AT THE COURTHOUSE FOR YOUR SCHEDULED HEARING.**

A **CONSENT HEARING** is designed to handle some of the following domestic relations issues:

- **CREDIT OF ARREARAGE**: this does not include arrears owed to the state, service fees, or processing fees
- **CHANGE OF PARENTING TIME**: modification of child support based on change of parenting time will not be addressed at the consent hearing; however, it is at the discretion of the referee
- **OTHER APPROPRIATE ISSUES**: such as: change in income withholding, etc.

The following are some of the issues that **CANNOT** be heard at a consent hearing:

- Change of Custody
- Change of Domicile
- Modification of the current monthly support or medical obligation. A party must file a motion.
- State Arrears cannot be credited or waived. A party may file the documents to request a payment plan for State owed arrears.
- Active public assistance cases or newly closed public assistance cases. State assistance cases must be closed for at least **90 days**.
- Direct pay of current support will not be permitted. A party may file the appropriate pleadings to seek that relief.
- Any matter if a license suspension notice has been mailed or a hearing has been scheduled
- Any matter if there is an active bench warrant
- Requests to change medical insurance provisions.
- Any issue deemed inappropriate by the consent referee or the Friend of the Court personnel.

## **CONSENT HEARING PROCEDURES**

1. Appointments are on Tuesdays in half-hour increments, subject to availability.
2. **The party who scheduled the appointment must forward the confirmation email with the link to join the meeting to the other party.**

3. BOTH PARTIES must be present virtually at the time of the scheduled appointment. If both parties do not appear at the time of their appointment they may be asked to reschedule for another day.
4. You must have an updated internet browser to join the virtual appointment. Microsoft Edge and Google Chrome are preferred.
5. **Children are not allowed during the interview process or in the virtual courtroom with the referee.**
6. The maximum number of hearings per day is 7. Appointments must be scheduled at least a day in advance.
7. The length of time needed to complete the hearing process is unpredictable; therefore, parties should be prepared to wait.
8. To facilitate the hearing, you will be contacted by a Domestic Relations Specialist by telephone the week before your scheduled appointment to determine if your case meets the eligibility requirements for the Consent Docket.
9. Parties should be able to clearly define their agreement without prompting from the interviewer. **The interviewer cannot give legal advice.**
10. If the interviewer determines the parties are not eligible, they will not go before a referee. However, a motion can be filed.
11. If eligible, the parties will go before a referee via Zoom at the time of their scheduled appointment. The Domestic Relations Specialist will instruct the parties which referee will be hearing the case. The referee Zoom hearing rooms are located at:  
<http://www.3rdcc.org/zoom/family-division-foc>
12. The parties will be asked to state the facts of their agreement and show any supporting documentation electronically via the courtroom email drop box if necessary.
13. If the referee approves the parties' agreement, then the referee will issue a Referee Recommendation and Order (RRO) incorporating the agreement, by consent, and indicating that the parties waive the right to object to the RRO.
14. To schedule an appointment for an interview with a Domestic Relations Specialist to determine eligibility for a consent hearing, go to the Court's website at <https://thirdjudicialcircuitofmichigan.setmore.com/> and select "FOC Consent Docket" (DO NOT select FOC Virtual Customer Service). Again, expect to receive a telephone call from a Domestic Relations Specialist the week before your appointment to screen for eligibility.



PATRICIA PEREZ FRESARD  
CHIEF JUDGE

MELISSA A. COX  
PRESIDING JUDGE

ZENELL B. BROWN  
EXECUTIVE COURT ADMINISTRATOR

ERIN LINCOLN  
FRIEND OF THE COURT

**THE CIRCUIT COURT**  
**FOR THE THIRD JUDICIAL CIRCUIT OF MICHIGAN**  
**FAMILY DIVISION – FRIEND OF THE COURT**

**COURT REMINDER SERVICE**

Don't miss your hearing. Sign up for Court Reminder!

If you miss your hearing, the court may:

- Dismiss your case or motion
- Issue a bench warrant for the respondent on a show cause hearing
- Modify custody, parenting time or support without your input
- Enter a default judgment making the defendant the legal father (genetic testing is not required)

Court Reminder Service is a free service that will send reminders by text or email of upcoming court hearings.

Sign up now at [www.3rdcc.org/CourtReminderService](http://www.3rdcc.org/CourtReminderService)

**TEMPORARY PAYMENT COUPON**  
Michigan Department of Health and Human Services  
Michigan State Disbursement Unit

**ATTENTION CHILD SUPPORT PAYERS**

Use this **temporary** coupon to make child support payments. Using this coupon for anything other than its intended use may result in payments not being properly applied. The MiSDU will send you monthly payment coupons to help you identify your support payments. Use this coupon until you receive your payment coupons in the mail.

Please visit the MiSDU website at [www.misdu.com](http://www.misdu.com) to learn more about making a one-time or recurring payment by credit or debit card on the MiSDU website.

**TEMPORARY PAYMENT COUPON**  
Michigan State Disbursement Unit (MiSDU)

Name \_\_\_\_\_

Make checks payable to: **MiSDU**

Social Security Number \_\_\_\_\_

Amount enclosed with payment

Docket County \_\_\_\_\_

\$ \_\_\_\_\_

Docket Number \_\_\_\_\_

Mail payment to:

Include this coupon with your payment. DO NOT fold or staple this coupon.

MiSDU  
PO Box 30351  
Lansing, MI 48909-7851

**Remember to record your docket number on the check.**

DHS-831 (Rev. 11-20)

**TEMPORARY PAYMENT COUPON**  
Michigan State Disbursement Unit (MiSDU)

Name \_\_\_\_\_

Make checks payable to: **MiSDU**

Social Security Number \_\_\_\_\_

Amount enclosed with payment

Docket County \_\_\_\_\_

\$ \_\_\_\_\_

Docket Number \_\_\_\_\_

Mail payment to:

Include this coupon with your payment. DO NOT fold or staple this coupon.

MiSDU  
PO Box 30351  
Lansing, MI 48909-7851

**Remember to record your docket number on the check.**

DHS-831 (Rev. 11-20)

The Michigan Department of Health and Human Services will not exclude from participation in, deny benefits of, or discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's eligibility.