

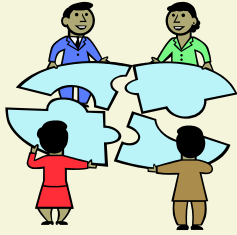


# 2019 Wayne County Friend of the Court Public Information Packet

**To speak to a Friend of the Court representative regarding your Friend of the Court case, please call 1-844-785-7593.**

To reach the State of Michigan's Interactive Voice Response (IVR) system, call 1-877-543-2660. When asked for the County, enter 929. This system gives automated access to some payment and enforcement information for persons who have signed up for a PIN for their case.

Updated 01/02/19



Don't  
Miss Out  
on Your  
Chance to  
Meet One-  
on-One  
with an  
Attorney  
About  
Your Child  
Support  
Case!

Receive  
Assistance  
with Child  
Support  
Motions!

# WAYNE COUNTY CHILD SUPPORT HELP PROGRAM

**SAVE THE DATES!**

**SATURDAY**

**APRIL 6, 2019 and**

**OCTOBER 12, 2019**



DETROIT PUBLIC LIBRARY  
5201 Woodward Avenue  
Detroit, MI 48202



Event Hours:  
1:00 P.M. – 4:00 P.M.

**\*\*ARREST FREE ZONE\*\***



## The Wayne County Friend of the Court Outreach Initiatives

### Walk-In Friend of the Court Assistance

Receive information and ask child support professionals questions regarding your Friend of the Court issues at the following locations:

#### UAW Region 1A Local 174

Chuck Browning, Regional Director  
15140 Livernois, Detroit, MI 48238  
(313) 864-7878

Held Every 1<sup>st</sup> Friday of the Month  
9:00 a.m. to 3:00 p.m.

#### ACCESS: Arab Community Center for Economic & Social Services

6450 Maple Street, Dearborn, MI 48126  
(313) 216-2200

Held Every 2<sup>nd</sup> Friday of the Month  
9:00 a.m. to 3:00 p.m.

#### STARFISH Family Services

26429 Michigan Ave, Inkster, MI 48141  
(734) 728-3400

Held Every 1<sup>st</sup> Tuesday of the Month  
9:00 a.m. to 3:00 p.m.

#### The Resource Network

11816 Jos Campau, Hamtramck, MI 48212  
(313) 365-3700

Held Every 3<sup>rd</sup> Tuesday of the Month  
10:00 a.m. to 3:00 p.m.

#### La Sed: Latin Americans for Social & Economic Development

2826 Bagley (FREC), Detroit, MI 48216  
(313) 962-4888

Held Every 2<sup>nd</sup> Friday of the Month  
10:00 a.m. – 4:00 p.m.

English & Spanish Speaking

#### Focus: HOPE

1200 Oakman Boulevard, Detroit, MI 48238  
(313) 494-4300

Held Every 4<sup>th</sup> Wednesday of the Month  
9:00 a.m. to 3:00 p.m.

#### Team Wellness Center

6309 Mack Avenue, Detroit, MI 48207  
(313) 331-3435

Held Every 4<sup>th</sup> Thursday of the Month  
9:00 a.m. – 3:00 p.m.

#### Wayne County Child Support Help Program

Detroit Public Library  
5201 Woodward Avenue, Detroit, MI 48202  
(844) 785-7593

Saturday, April 6 and October 12, 2019  
1:00 p.m. – 4:00 p.m.

Any updates to the schedule or location of these events will be posted at [www.3rdcc.org](http://www.3rdcc.org) or parties may contact the Friend of the Court Call Center at 1 (844)785-7593.

# The Wayne County Friend of the Court Legal Partner Programs



## The William Booth Legal Aid Clinic

Coleman A. Young Municipal Center  
Two Woodward Avenue, 7<sup>th</sup> floor, Training Room 784, Detroit, Michigan 48226

### Default Judgment of Divorce Clinic

Held Every 1<sup>st</sup> Thursday of the Month

Doors open at 10:00 a.m. Parties must arrive by 11:30 a.m. Clinic starts at 12:00 p.m.

Attorneys from the Clinic available to help **qualifying, low income, self-represented** parties prepare all necessary court documents for Default Judgment of Divorce in Wayne County.

Parties must bring valid photo identification, proof of income, case labels, and all documents related to the case, including the Complaint for Divorce, Friend of the Court Final Recommendation (DM only), and Fee Waiver (if applicable).

### Legal Aid Clinic

Held Every Thursday (except the first Thursday of the month)

Doors open at 9:30 a.m. Parties must arrive by 11:30 a.m. Clinic starts at 12:00 p.m.

Free help with divorce and Friend of the Court issues. Attorneys from the Clinic available to help **qualifying, low income, self-represented** parties prepare Complaints, Motions, and Judgments.

Parties must bring valid photo identification, proof of income, and all documents related to the case.

## Detroit Legal Services Clinic

Penobscot Building – SMART Detroit 13<sup>th</sup> Floor

645 Griswold, Detroit, MI 48226

(313) 961-6120 ext. 210

Jan. 22, Feb. 26, Mar. 26, Apr. 30, May 28, Jun. 25, Jul. 23,

Aug. 27, Sept. 24, Oct. 22, Nov. 19, Dec. 17, 2019

12:00 p.m. to 3:00 p.m.

Local attorneys and support staff available to provide information and legal advice.

## Michigan Legal Self-Help Centers

[www.michiganlegalhelp.org](http://www.michiganlegalhelp.org)

Penobscot Building  
11<sup>th</sup> Floor Room 1145  
645 Griswold, Detroit, MI 48226  
Monday through Thursday  
9:00 a.m. to 3:00 p.m.

Coleman A. Young Municipal Center  
19<sup>th</sup> Floor Room 1901  
2 Woodward Ave., Detroit, MI 48226  
Friday  
9:00 a.m. to 3:00 p.m.

Family Alliance for Change  
(Spanish/English)  
3627 W. Vernor, Detroit, MI 48216  
Mondays and Wednesdays  
9:00 a.m. to 3:00 p.m.

Self-Help Center staff are available to help you navigate this website which provides forms, instructions, and information you may use to assist you with your legal issues. This is a free resource for area residents who need to represent themselves in simple civil legal matters.

The staff cannot provide legal advice.



**THIRD CIRCUIT COURT FAMILY DIVISION  
FRIEND OF THE COURT  
INFORMATIONAL SHEET**



**IF YOU HAVE A QUESTION ABOUT YOUR F.O.C. CASE:**

	<b>LOCATION</b>	<b>HOURS</b>
<u>IN PERSON: INFORMATION SERVICE AREA</u>	1 <sup>ST</sup> FLOOR PENOBSCOT BUILDING 645 Griswold Detroit, MI 48226	MONDAY - FRIDAY 8:00 AM – 4:00PM (you must be in line by 3:45 pm)
<u>INFORMATION BY PHONE</u>	1-844-785-7593 or 1-877-543-2660	Monday – Friday, 8:30 am – 4:30 pm
<u>INFORMATION BY WEBSITE</u>	<a href="https://www.michigan.gov/michildsupport">https://www.michigan.gov/michildsupport</a>	

**COURT FORMS ARE AVAILABLE:**

<b>LOCATION</b>	<b>HOURS</b>
INFORMATION SERVICE AREA - 1 <sup>ST</sup> FLOOR OF THE PENOBSCOT BUILDING	MONDAY - FRIDAY 8:00 AM – 4:00 PM (You must be in line by 3:45 pm)
ROOM 900A COLEMAN A. YOUNG MUNICIPAL CENTER 2 WOODWARD AVENUE, DETROIT, MI 48226	MONDAY - FRIDAY 8:00 AM – 4:00 PM
THIRD CIRCUIT COURT WEBSITE <a href="http://www.3rdcc.org">www.3rdcc.org</a>	ANYTIME

**WHERE TO REPORT FOR HEARINGS:**

<b>TYPE</b>	<b>WHERE TO REPORT</b>	<b>HOURS</b>
<u>FRIEND OF THE COURT SHOW CAUSE HEARING</u>	COURTROOM 1907 – COLEMAN A. YOUNG MUNICIPAL CENTER	AT THE TIME OF THE HEARING ON YOUR NOTICE
<u>FRIEND OF THE COURT BENCH WARRANT</u>	<b>TO RESOLVE-</b> GO TO COURTROOM 1907 - COLEMAN A. YOUNG MUNICIPAL CENTER	MONDAY, WEDNESDAY, THURSDAY, & FRIDAY 8:30 AM – 10:30 AM
	<b>TO REQUEST PICK-UP ON A BENCH WARRANT -</b> GO TO THE INFORMATION SERVICE AREA, 1 <sup>ST</sup> FLOOR OF THE PENOBSCOT BUILDING	MONDAY – FRIDAY 8:00 AM – 4:00PM (you must be in line by 3:45 pm)
<u>FELONY NON-SUPPORT HEARING</u>	204 FRANK MURPHY HALL of JUSTICE 1441 St. Antoine, Detroit, MI 48226 or ASSIGNED TRIAL COURTROOM	FOR VIOLATION OF PROBATION WARRANTS, PRELIMINARY EXAMINATION, DOCKET CONFERENCE OR TRIAL – MONDAY – FRIDAY 9:00 AM
		<b>TRIALS</b> IN THE ASSIGNED JUDGE’S COURTROOM AT THE DATE AND TIME OF THE NOTICE OF HEARING
<u>FRIEND OF THE COURT TO FILE and SCHEDULE MOTIONS</u>	<b>TO FILE – GO TO COUNTY CLERK</b> ROOM 201 - COLEMAN A. YOUNG MUNICIPAL CENTER	MONDAY – FRIDAY 8:00 AM – 4:30PM
	<b>TO SCHEDULE – ROOM 900A</b> COLEMAN A. YOUNG MUNICIPAL CENTER	MONDAY – FRIDAY 8:00 AM – 4:00PM
<u>CONSENT HEARINGS</u>	ROOMS 1032 and 1033 IN THE PENOBSCOT BUILDING	WEDNESDAYS & FRIDAYS, 8:00AM CALL (313) 224-0155 FOR INFO

**IF YOU WANT TO MAKE A SUPPORT PAYMENT: BRING PARTY NAMES and CASE NUMBER(S)**

<b>LOCATION</b>	<b>HOURS</b>
INFORMATION SERVICE AREA – 1 <sup>ST</sup> FLOOR OF THE PENOBSCOT BUILDING (Credit/Debit Cards, Cash or Money Orders Only – No Personal Checks; Visa, Mastercard, Discover and American Express Accepted)	MONDAY – FRIDAY 8:00 AM – 3:30 PM (You must be in line by 3:15 pm.)
ROOM 1909 – COLEMAN A. YOUNG MUNICIPAL CENTER (Credit/Debit Cards, Cash or Money Orders Only – No Personal Checks; Visa, Mastercard, Discover and American Express Accepted)	MONDAY, WEDNESDAY, THURSDAY & FRIDAY 9:00 AM – 4:00PM CLOSED TUESDAYS & DAILY 12:30 PM –1:30 PM (You must be in line by 3:45 pm.)
ROOM 710 – COLEMAN A. YOUNG MUNICIPAL CENTER (Visa, Mastercard, Discover and American Express ONLY)	MONDAY - FRIDAY 8:00 AM – 3:45PM

<b>BY MAIL:</b> MICHIGAN MISDU P.O. BOX 30351 LANSING, MI 48909 (Money Orders/Personal Checks)	<b>BY PHONE:</b> 1-888-604-7888 24 Hours a day, 7 Days a week (English and Espanol)	<b>PayNearMe:</b> At your nearest 7- Eleven, Family Dollar, or CVS <a href="http://www.paynearme.com">www.paynearme.com</a>	<b>MoneyGram</b> At your nearest CVS or Walmart <a href="http://www.moneygram.com/billpaylocations">www.moneygram.com/billpaylocations</a>	<b>ON LINE:</b> <a href="http://www.GovPayNow.com">www.GovPayNow.com</a> <a href="http://www.MiSDU.com">www.MiSDU.com</a> (Credit/Debit Card Payments)
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<p>How do I enforce my case?</p>	<p>How do I change my monthly support payment?</p>
<p>The FOC has several methods of collecting current and past due (arrear) support. Requests for enforcement can be made by calling 1-844-785-7593 or in-person at the FOC office. Enforcement options include, but are not limited to:</p> <p><b>INCOME WITHHOLDING</b> – The FOC requires the payer’s source of income (employer, Social Security, Unemployment) to withhold for support and/or arrears.</p> <p><b>SHOW CAUSE HEARING (Contempt Hearing)</b> – The FOC may bring a contempt action against a payer for not paying support as ordered. The payer will be required to appear and “show cause” why payments were not made. Failure to appear for a contempt hearing could result in a bench warrant for the payer’s arrest.</p> <p><b>INCOME TAX INTERCEPT</b> – If the past due balance satisfies the requirements for Federal and/or State tax intercept, the FOC will intercept. Funds collected will apply to past due support.</p>	<ul style="list-style-type: none"> <li>• The FOC will notify parties automatically when the case becomes eligible for review once every 36 months. Parties may respond in writing to request the FOC conduct a review.             <ul style="list-style-type: none"> <li>○ No charge for review</li> <li>○ Limited to one review every 36 months</li> <li>○ No need to appear in court, unless an objection to the Recommendation is filed</li> </ul> </li> <li>• Either party may file a <b>FD-FOC 4035 Motion to Modify Child Support</b> <ul style="list-style-type: none"> <li>○ \$60 filing fee</li> <li>○ A hearing will be held before the assigned Referee</li> </ul> </li> </ul>
<p>Why didn't I receive my usual payment this month?</p>	<p>I need help filling out a motion form.</p> <p>A motion form is a legal document. Assistance can be requested by visiting:  <b>MI Legal Help Self-Help Center of Wayne County</b>  Hours 9:00am - 3:00pm  Mon-Thur :Penobscot Bldg, 645 Griswold, Suite 1145, Detroit, MI 48226.  Fri: Coleman A. Young Municipal Center, Courtroom 1901  Or online:<a href="http://www.wayne.michiganlegalhelp.org">www.wayne.michiganlegalhelp.org</a></p>
<p>Support payments charge once per month, on the first day of the month. The payer has the entire month to pay the monthly support each month. The Michigan State Disbursement Unit (MISDU) will apply the payment(s) on the date the payment is received. For example, if a payment is made on May 31, that payment will apply to the case(s) on May 31 based on the balance due on that day.</p>	<p>I only owe the State and can't afford to pay. What are my options?</p> <p>Payers who <u>only</u> owe past due support to the State and have limited or no income have the following options:</p> <p><b>FD-FOC 4100 Motion for Payment Plan</b></p> <ul style="list-style-type: none"> <li>• \$20 filing fee</li> <li>• State must agree to a repayment plan</li> </ul> <p><b>DHS- 681 Arrears Forgiveness Program Discharge Of State Owed Arrears</b></p> <ul style="list-style-type: none"> <li>• No filing fee</li> <li>• Payer has no ability to pay (see form for details)</li> </ul>
<p>My child is now living with me. How do I inform the court?</p>	<p>The payer filed taxes, will I receive that money?</p>
<p>When the child’s physical residence changes from one parent to another, an order changing custody may be needed. Either party may file a <b>FD-FOC 4018 Motion to Change Custody.</b></p> <ul style="list-style-type: none"> <li>• \$100 filing fee</li> <li>• A hearing will be held before the assigned Referee</li> </ul>	<p>Income Taxes that are intercepted are applied to past due balances and the payments are disbursed according to the Welfare Reform guidelines as outlined in the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996. Contact the FOC Call Center for more details at 1-844-785-7593.</p>

## **CONSENT HEARING INFORMATION**

The Wayne County Friend of the Court has created a special **CONSENT DOCKET** to hear cases in which the parties have resolved certain issues on their own and have agreed come to court together to have these issues heard by a referee. The consent docket check in is in rooms **1032 and 1033 on the 10<sup>th</sup> floor. Please go directly to the assigned rooms on scheduled consent days.**

The **CONSENT HEARING** is a service provided by the Friend of the Court to speed up the **In Pro Per** (self-representation) hearing process and to reduce the number of motions filed. It is important to remember that although both parties are in agreement, the referee has the final decision to approve the agreement and to enter it as an order of the Court.

A **CONSENT HEARING** is designed to handle some of the following domestic relations issues:

- **CHANGE IN CUSTODY** (this is subject to the referee's determination of the best interest of the child/children). **PLEASE BRING A COPY OF YOUR MOST RECENT CUSTODY ORDER.**
- **MOVING OUT OF STATE** (change of domicile)
- **CREDIT OF ARREARAGE:** (this does not include arrears owed to the state, service fees, or processing fees.)
- **CHANGE OF PARENTING TIME** (modification of child support based on change of parenting time will not be addressed at the consent hearing; however, it is at the discretion of the referee)
- **OTHER APPROPRIATE ISSUES:** (such as: change in income withholding, etc.)

The following are some of the issues that **CANNOT** be heard at a consent hearing:

- State Arrears cannot be credited or waived. A party may file the documents to request a payment plan for State owed arrears.
- Active public assistance cases or newly closed public assistance cases. State assistance cases must be closed for at least **90 days**.
- Direct pay of current support will not be permitted. A party may file the appropriate pleadings to seek that relief.
- Any matter if a license suspension notice has been mailed or a hearing has been scheduled
- Any matter if there is an active bench warrant
- Requests to change medical insurance provisions.
- Modification of the current monthly support or medical obligation. A party must file a motion.
- Any issue deemed inappropriate by the consent referee or the Friend of the Court personnel.

**BEFORE YOU COME TO COURT, PLEASE CALL (313) 224-0155.** Call before 8:00 a.m. on Wednesday or Friday of each week to hear up-to-date information on the consent hearing schedule. This phone line is for information only. It is not staffed and there is not a voice message box. **(CONSENTS ARE CANCELED AT THE DISCRETION OF THE FRIEND OF THE COURT) THERE ARE NO CONSENTS ON THE 4<sup>TH</sup> FRIDAY OF EACH MONTH.**

## **CONSENT HEARING PROCEDURES**

**BOTH PARTIES MUST BE PRESENT** to check in at **8:00 am** on **WEDNESDAYS OR FRIDAYS.** Remember to allow time for the security screening.

- 2) **No children are allowed in the consent hearing process or in the courtroom. PLEASE DO NOT BRING CHILDREN.**
- 3) The consent sign-in procedure is on a first-come, first serve basis. No appointments can be scheduled. We can only add parties to the list when both are present.
- 4) The maximum number of hearings per day is **8**. Once the maximum is reached, no more parties can be added to the consent list for that day.
- 5) The length of time needed to complete the hearing process is unpredictable; therefore, parties should be prepared to stay all day.
- 6) Both parties must show valid government issued preferred photo identification.
- 7) A Domestic Relations Specialist will interview the parties together to determine eligibility. Parties should be able to clearly define their agreement without prompting from the interviewer. **The interviewer cannot give legal advice.** If the interviewer determines the parties are not eligible, they will not go before a referee. However, a motion can be filed.
- 8) The parties will go before a referee and they will be asked to state the facts of their agreement and show any supporting documentation if necessary.
- 9) It is our intent to hold the consent hearings every week, but in the event that the FOC determines that consents are canceled the information hotline will be updated.
- 10) Parties can no longer choose to **ABATE CHILD SUPPORT** or **DIRECT PAYMENT CHILD SUPPORT** on the Consent Docket. They must file the appropriate motion.

Updated 01/23/18



**TEMPORARY PAYMENT COUPON**  
Michigan Department of Health and Human Services

**ATTENTION OBLIGORS:**

This **temporary** coupon is used by individuals to make child support payments. Using this coupon for anything other than its intended use may result in payments not being properly applied. The MiSDU will send you monthly payment coupons to help you identify your support payments. Use this coupon until you receive your payment coupons in the mail.

*Obligors are encouraged to visit the MiSDU website at [www.misdu.com](http://www.misdu.com) to learn more about making a one-time or recurring payment by credit or debit card on the MiSDU website.*



**Temporary Payment Coupon**  
Michigan State Disbursement Unit (MiSDU)

Name: \_\_\_\_\_

Make checks payable to: **MiSDU**

Social Security Number: \_\_\_\_\_

Amount enclosed with payment:

Docket County: \_\_\_\_\_

\$ \_\_\_\_\_

Docket Number: \_\_\_\_\_

Mail payment to:

Include this coupon with your payment.  
DO NOT fold or staple this coupon.

**Michigan SDU**  
**P.O. Box 30351**  
**Lansing, MI 48909-7851**

**Please remember to record your docket number on the check.**

DHS-831 (Rev. 5-15)



**Temporary Payment Coupon**  
Michigan State Disbursement Unit (MiSDU)

Name: \_\_\_\_\_

Make checks payable to: **MiSDU**

Social Security Number: \_\_\_\_\_

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**P.O. Box 30351**  
**Lansing, MI 48909-7851**

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DHS-831 (Rev. 5-15)

Michigan Department of Health and Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.