

S.T.A.N.D. PROGRAM R.F.P. QUESTIONS AND ANSWERS

RFP Questions

1) What is the S.T.A.N.D. Program?

The S.T.A.N.D. Program is the juvenile drug court in Wayne County Michigan. The program provides services consisting of substance abuse and mental health treatment, intensive court supervision and other therapeutic services to youth between the ages 14-17.

2) How many program participants are in the program?

The program capacity is 60 participants. There are three drug court teams with a maximum of 20 participants in each team.

3) What are the hours of providing services?

Most of the services are provided Monday through Friday during the hours of 3:00pm – 6:00pm.

4) What are the eligibility criteria of participants?

- Wayne County resident
- Between the ages of 14-17
- Have a consenting parent or guardian
- Have a reported use or documented drug screen within the past six months
- Not have a violent offense or history of violence

5) We currently have a contract with Wayne County for other Youth Services (Youth Assistance Program and United Wayne Prevention Services). Most of our youth are signed up through Child Care Fund and the Third Circuit Court. Is there a conflict?

Youth services to Wayne County residents under a contract with Wayne County do not automatically disqualify a Care Provider from participation in the S.T.A.N.D. Program. However, Care Providers are prohibited from seeking compensation from multiple sources for the same service, commingling client information, or otherwise engaging in prohibited conduct.

6) Is Lincoln Hall the only site available to provide services?

No. Services can be provided at Lincoln Hall of Justice or a designated site. The designated site should be agreed upon by the S.T.A.N.D. Program

7) What is the anticipated length of the time the youth will be served by the program?

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The anticipated length of time for a participant in the program is approximately nine months to one year. In some cases it may exceed one year.

8) What is the number of youth to be served over the course of the year?

With program capacity of 60, throughout the year we can service approximately 120 participants given the rate of participation and completion.

9) Is participation voluntary or mandatory?

All participants are ordered by the jurist of record to participate in the S.T.A.N.D. Program. However, the youth and parent/guardian must agree to the terms of the S.T.A.N.D. Program.

10) What is the number of providers city-wide? Are we to provide services to all Detroit youth or will there be a “catchment” areas?

The S.T.A.N.D. Program provides substance abuse and mental health services throughout Wayne County and there are no “catchment” areas.

11) Approximate Budget

Providers should submit a budget relating to the services that they wish to provide.

12) Does the Court have a preference for an agency’s office site: to be located in Detroit or just be within the boundaries of Wayne County?

The Court does not have a preference for an agency’s office; however the services have to be provided in Wayne County.

13) Who currently has the contracts?

Detroit Recovery Project
Clinic for Child Study
JAMS
Kairos Healthcare

14) Will you accept attachments with the RFP?

Yes. Attachments are encouraged (as a means to clarify the proposal).

15) Will clients be seen both at the Court and within the community?

Yes. Participants can be seen both at the Court and within the community.

16) Assuming this is not a new program, what was the budgeted amount the court had for servicing the youth? What is the floor and what is the ceiling?

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The S.T.A.N.D. Program has been an operational drug court since June 2000. The (total) amount budgeted for the youth approximately \$169,000.00 (which the Court cannot exceed).

17) Are you looking for just one unit rate or a rate for each type of service being bid on?

Each provider will submit a budget with the proposal. The rate is based on what your agency (charges) for that service.

18) How many sessions per week are you expecting our service to provide?

The sessions are based on the curriculum. The curriculums used are CYT and FSN. With regards to mental health (group) and individual sessions, and ancillary services the S.T.A.N.D. Program will rely on the assessment tools and the providers' expertise in these areas (in determining the appropriate number of sessions per week for a participant).

19) What are the start and end dates for our services to commence once the RFP process closes?

The services are expected to commence in January 2016 and continue through September 30, 2016, the end of the grant year. The start and end states are based on the number of sessions in the curriculum.

20) Is it necessary for the agency to have Electronic Health Records?

The agency should have electronic health records and/or date that the electronic health records will be implemented.

21) Do you have an example of a "comprehensive data protection security plan"?

The Court does not offer a "comprehensive data protection plan" template. Ideally, all interested parties considering this RFP will already have such a plan in place. One would hope that any provider would have taken specific precautions to protect the personal identifiers, the health and treatment information, and other sensitive data that the providers receive, compile, and produce in their ordinary business operations. Such steps would fall generally under the classification of a "comprehensive data protection plan." The RFP requests information on the plan that the provider-applicant has in place.

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22) What specifically is required in terms of “assurance concerning debarment and suspension under 15 CFR Part 76” as referenced on page 7 of the RFP? Is there anywhere I can go to get more information about the STAND Program?

As required by Executive Order 12549, Debarment and Suspension, and implemented at C.F.R. Part 2867, Section 2867.20(a):

1. The Subcontractor certifies that it and its principals:
 - a. Are not presently debarred, suspended, and proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court. Or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Have not within a two-year period preceding this agreement been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Program (OJP) at Ojpcompliance@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Department and U.S. Government in this case.
 - d. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - e. Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.”